

HOW TO APPLY FOR EMERGENCY ASSISTANCE FOR RENT, MORTGAGE, OR UTILITIES

If your household has been directly affected by COVID-19 you **may** be eligible for Emergency PRC Assistance.

HOW TO GET AN APPLICATION:

1. **By Website** (click on **Forms** tab, then click on **PRC Application (print the form)**)
2. **By phone** request to 330-763-8701 or 330-763-8702 or 330-674-1111
 - a. An application can be mailed to you via U.S. Post Office.
 - b. An application can be e-mailed to you (give us your e-mail address).
3. **By E-mail** request to Holmesifs@ifs.ohio.gov (an application will be e-mailed to you)

WHAT WE NEED FROM YOU SO WE CAN DETERMINE ELIGIBILITY:

1. Completed PRC application
2. Household income verification for last 30 days
 - a. Signed statement of your household income is acceptable; **or**
 - b. Verbal Attest of your household income (Can be taken over the telephone by our workers)
3. What is your specific need and the anticipated cost?
 - a. Rental Assistance (amount)
 - b. Mortgage Assistance (amount)
 - c. Utility (amount)
 - d. Heating Assistance (amount)
4. Your **CORRECT** phone number and/or e-mail address—**IMPORTANT** so we can contact you.

HOW TO RETURN YOUR APPLICATION TO US: (select Option 1 or Option 2)

Option 1:

SEND A PICTURE of your completed application via e-mail to Holmesifs@ifs.ohio.gov

(Your application will be reviewed, and we'll contact you by phone or e-mail for eligibility determination and further instruction.)

Option 2:

DROP OFF applications will be accepted but **must be placed in our Drop Box.**

(Your application will be reviewed, and we'll contact you by phone or e-mail for eligibility determination and further instruction.)

Process & procedures are subject to change. Please monitor this site for the most up-to-date instructions.